

# The City of St. Martinville

P.O. Box 379/120 New Market St., St. Martinville, LA 70582 \* (337)394-2230 - 394-2244 fax

**MAYOR**  
MELINDA MITCHELL  
**EXECUTIVE ASSISTANT**  
MAYOR / COUNCIL  
LORRIE M POIRIER  
**CHIEF ADMINISTRATIVE OFFICER**  
AVIS GUTEKUNST, CPA, CGMA

**CITY-COUNCIL**  
MIKE FUSELIER  
CRAIG PROPSE, MAYOR PRO-TEM  
DENNIS P. WILLIAMS  
JUMA A JOHNSON  
EDMOND JOSEPH

## Agenda

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL**  
FOR THE CITY OF ST. MARTINVILLE  
TO BE HELD ON **MONDAY** THE **4th** DAY OF **MAY, 2020** AT  
**6:00 P.M.**

1. Call the assembly to order.
2. Invocation
3. Pledge of allegiance
4. Request to Speak Citizen Forms
5. Reminder by parliamentarian of rule against interrupting a speaker
6. Approval of minutes for March 16, 2020 and April 14, 2020 council meeting
7. Approval of bills to be paid after final approval by the City Finance Committee.
8. Dale Leblanc, Dubroc Engineering - Resolution pertaining to the Municipal Water Pollution Prevention Environmental Audit Report
9. Authorize Dubroc Engineering to update City maps.
10. Danielle Fontenette, Planning & Zoning Administrator
  - A. Delinquent Occupational Licenses
  - B. Adjudicated Property – Advertisement and Bids
  - C. Mr. Richard assisting with Base Flood Elevation Certificate for all trailers and new construction
11. Councilman Fuselier
  - A. Discuss the appointment of the Civil Service Board
  - B. Request explanation from Administration as to why Purchase Orders are taking so long to get signed when items are budgeted and approved by council, thus projects cannot be completed
12. Councilman Prosper
  - A. Issue with Connect Order for 410 W. Jefferson
  - B. Discuss sanctioning Mayor Mitchell of her authority for continuously targeting employees after being warned

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13. Councilman Johnson
  - A. Approval of dirt work at football field at Adam Carlson Park and consider having monies allocated from Magnolia Park
  - B. Approve sanitizing playground equipment in parks
14. Adopt Purchasing Policy.
15. Discuss late fees for utility department
16. Peppers Unlimited request to purchase city property.
17. Resolution authorizing lease purchase agreement for mower and equipment
18. Resolution authorizing lease purchase agreement for Ram 3500 Regular Cab Truck for Public Works Department.
19. Resolution authorizing lease purchase agreement for Ram 5500 Regular Cab Truck with Dump Body for Public Works Department
20. Ratify authorization for CAO Avis Gutekunst to have access to online banking and treasury management with Pedestal Bank
21. Ordinance providing for continuous access for water and electric meter readers to City utility meters
22. Resolution in opposition of proposed legislation that enables legislature to remove authority of local government to administer & collect sales and use tax
23. Consider extending lease with Races and Aces
24. Consider additional layoffs
25. Approval of invoices for City Dump Property on Duchamp Road.
26. Chief Ricky Martin - Employment Status of Cody Laperouse

## Adjourn:

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**NOTICE IS GIVEN** that anyone wishing to comment upon an agenda item to be voted upon, an e-mail must be submitted to Executive Administrative Assistant, Lorrie Poirier at [lpoirier@smartinville.net](mailto:lpoirier@smartinville.net) setting forth the substance of the comment. This e-mail must be received on or before 12:00 noon on May 4, 2020. Moreover, the Council policy on public comments shall be applicable except as otherwise restricted or amended by the dictates of this notice.

**NOTICE IS FURTHER GIVEN** that attendance at the said meeting shall be limited to 10 persons pursuant to Section 2 of the Governor's Executive Orders 33 JBE 2020 and 41 JBE 2020. This includes City Council members, Mayor, City Attorney, Administration and the Executive Administrative Assistant of the Council as well as the official journal.