

The City of St. Martinville

P.O. Box 379/120 New Market St., St. Martinville, LA 70582 * (337)394-2230 - 394-2244 fax

MAYOR

MELINDA MITCHELL

SECRETARY OF MAYOR/COUNCIL

LORRIE M. POIRIER

CHIEF ADMINISTRATIVE OFFICER

SECRETARY-TREASURER

AVIS D. GUTEKUNST, CPA, CGMA

CITY-COUNCIL

MIKE FUSELIER

CRAIG PROSPER, MAYOR PRO-TEM

DENNIS P. WILLIAMS

JUMA A JOHNSON

EDMOND JOSEPH

REGULAR MEETING OF THE MAYOR AND CITY COUNCIL

FOR THE CITY OF ST. MARTINVILLE

TO BE HELD ON **MONDAY** THE **19th** DAY OF **AUGUST, 2019** AT CITY HALL AT
6:00 P.M.

1. Call the assembly to order
2. Invocation
3. Pledge of allegiance
4. Request to Speak Citizen Forms
5. Approval of minutes for July 31, 2019 and August 5, 2019 council meeting.
6. Approval of bills to be paid after final approval by the City Finance Committee.
7. Resolution to participate in the 2020 Census.
8. Marcus Bryant, candidate for State Representative District 96 would like to introduce himself and officially inform the Mayor and Council of his interests and goals for District 96.
9. Kimberly Porter – Request variance for home business located at 234 N Pinaud Street in R1 zone.
10. Gloria Polite, A5 Academy of Arts - Request permission to hold “Sickle Call Walk”.
11. Neel-Schaffer- Request for additional funds for Pedestrian Improvement.
12. Avis Gutekunst, Chief Administrative Officer
 - A. Hire Account Specialist.
 - B. Discuss permanent pay grade for Denia Kately.
 - C. Employment status change for Mac Thomasse.
 - D. Discuss organizational chart.
 - E. Resolution to add Accounting Specialist to all bank accounts and online banking
 - F. Discuss check signing Authority
13. Chief Ricky Martin
 - A. Hire Dispatcher
 - B. Hire two Police Officers
 - C. Hire Police Information Officer
14. Councilman Mike Fuselier
 - A. Discuss appropriate action for continued unsatisfactory job performance by Shedrick Berard, possible executive session with discipline action.
 - B. Discuss possible La Ethics violation by Mayor Mitchell by having employees work on private property
 - C. Sanction Mayor Mitchell for not following City Charter when suspending employees
 - D. Adopt ordinance prohibiting Mayor from moving employees out of job as directed by job description and departments they were hired to do, without Council approval
 - E. Discuss failure of City Lineman Cassius Bourda to answer “on call” phone calls from Police Department, possible executive session
 - F. Discuss amount of current payments to Faulk & Winkler and projected payments in relation to budget concerns

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15. Councilman Edmond Joseph
 - A. Discuss previous suspension of Shedrick Berard.
 - B. Errors in Accounting Department, possible executive session
16. Superintendent Brian Touchet
 - A. Approve reclassification of current dispatch position to Service Call Specialist at pay grade 108 and approve pay rate adjustment for Raphiel Hebert to pay grade 108 in the Service Call Specialist Position
 - B. Approve position of Grounds Maintenance Foreman/Small Engine Repair at pay grade 106 and approve transfer of Carlos Batiste from Parks Dept to Public Works to fill Grounds Maintenance Foreman/Small Engine Repair position at approved hourly rate.
 - C. Authorize Public Works Superintendent to interview and fill 2 existing part time (29 hr per week) laborer positions.
 - D. Approve promotion of Brian Francis to Public Works Supervisor Pay Grade 112 plus \$1.00 per hour for on call
 - E. Authorize Public Works Superintendent to sign and execute agreement with Acadian Total Security for Fleet GPS Tracking service.
17. Elaine Clement, Director of Tourism – Discuss 20th anniversary celebration of Cultural Heritage Center to be held June 13, 2020
18. Discussion of entering into contract with Dubroc Engineering, Inc for engineering services.
19. Discussion of entering into contract with Poche Prouet Associates, LLC for engineering services
20. Mayor Mitchell
 - A. Acknowledge donation of vehicle by the Town of Henderson
 - B. Peppers Unlimited Exchange of Property, discussion only
 - C. Angele Builliard – Request use of Magnolia Recreation Center for aerobics class
 - D. Discuss construction of bus stop for children in each district
 - E. Mark Brignac – Request full refund of commercial renovation permit purchased 3-19-19
 - F. Discuss job performance and discipline of Brian Touchet, possible executive session
21. Councilman Craig Prosper – Senior Citizen Educational Seminar
22. Appoint Housing Authority Resident Board Member.
23. Resolution of formal apology to St. Martinville Police Officers
24. Adopt public records request policy
25. Janelle Ledet Litigation report from City Attorney, in executive session
26. Report and recommendations from City Attorney on the injunction suit against Lawrence Mitchell, executive session

Adjourn: