

MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF
THE CITY OF ST. MARTINVILLE, LOUISIANA
HELD ON THE 1ST DAY OF JULY, 2019.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 1ST day of July, 2019 at City Flail, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Melinda Mitchell, Mayor Craig

Prosper, Councilman Dennis

Williams, Councilman Allan L.

Durand, City Attorney

THERE were absent: Mike Fuselier, Councilman

Juma Johnson, Councilman

Edmond Joseph, Councilman

Mayor Melinda Mitchell presiding, called the meeting to order.

City of St. Martinville, Louisiana
AMENDED BUDGET ORDINANCE---FE 6/30/19

ORDINANCE NO. 2019-02

The following ordinance was offered by Dennis Williams and seconded by Craig Prosper.

An Ordinance adopting an Amended Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2018 and ending June 30, 2019--See attached Budget FYE 06/30/2019- Estimated Amounts.

BE IT ORDAINED BY THE BOARD OF COUNCILMAN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2018 and ending June 30, 2019, be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2018, and ending June 30, 2019, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 201920 budget document, presented as Estimated amounts.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board. of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Councilman.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

YEAS: C. Prosper, D.Williams

NAYS: None

ABSENT: M.Fuselier, J.Johnson, and E.Joseph

The ordinance is declared PASSED AND ADOPTED AT St. Martinville, Louisiana, on this the 1st day of July, 2019

Melinda Mitchell, Mayor

ATTEST:

City Clerk

ESTIMATING SCHEDULES FOR AMENDED BUDGET

CITY OF ST. MARTINVILLE, LOUISIANA
GENERAL FUND BUDGET
ESTIMATING SCHEDULES FOR AMENDED REVENUE BUDGET
YEAR ENDED JUNE 30, 2019

	Original Budget	Year Ended June 30,			Change
		9 Months Actual	3 Months Estimated	2019 Estimated	
Taxes:					
Ad valorem	\$ 125,000	\$ 131,013	\$ -	\$ 131,013	4.81%
Sales	1,600,000	1,032,053	659,889	1,691,942	5.75%
Total taxes	1,725,000	1,163,066	659,889	1,822,955	5.68%
Licenses and permits:					
Occupational and liquor licenses	259,500	88,660	149,553	238,213	-8.20%
Franchise, fees, and permits	96,500	80,766	26,922	107,688	11.59%
Total licenses and permits	356,000	169,426	176,475	345,901	-2.84%
Intergovernmental:					
State grants			20,000	20,000	100.00%
State revenue sharing	4,000	1,407	469	1,876	-53.10%
Beer tax	12,000	8,833	2,944	11,777	-1.86%
Video poker	290,000	174,523	145,436	319,959	10.33%
Other	7,270	3,635	1,212	4,847	-33.33%
On behalf payments	102,000	49,500	35,357	84,857	-16.81%
Total intergovernmental	415,270	237,898	185,418	423,316	1.94%
Charges for services:					
Garbage	457,000	256,788	256,788	513,576	12.38%
Recreation	45,600	27,755	12,336	40,091	-12.08%
Tourism center	20,000	7,596	3,376	10,972	-45.14%
Total charges for services	522,600	292,139	272,500	564,639	8.04%
Fines and forfeits	48,000	73,842	45,000	118,842	147.59%
Miscellaneous:					
Sale of assets			113,925	113,925	100.00%
Investment income	152	147	49	196	28.95%
Miscellaneous:	86,210	48,208	40,426	88,634	2.81%
Total miscellaneous	86,362	48,355	154,400	202,755	134.77%
Total revenues	\$ 3,153,232	\$ 1,984,726	1,493,682	\$ 3,478,408	10.31%

CITY OF ST. MARTINVILLE,, LOUISIANA
GENERAL FUND BUDGET
ESTIMATING SCHEDULES FOR AMENDED EXPENDITURE BUDGET
YEAR ENDED JUNE 30, 2019

	Original Budget	Year Ended June 30,			Change
		9 Months Actual	3 Months Estimated	2019 Estimated	
General government:					
Mayor and council salaries	\$ 101,027	\$ 71,648	8 29,090	\$ 100,738	-0.29%
Other salaries and wages	270,690	220,262	73,421	293,683	8.49%
Mayor's car allowance	-	7,200	2,400	9,600	100.00%
Retirement	45,192	33,831	11,277	45,108	-0.19%
Group insurance	59,204	36,952	12,317	49,269	-16.78%
Payroll taxes	27,576	21,411	7,137	28,548	3.52%
Insurance	86,229	56,819	32,468	89,287	3.55%
Office	17,618	21,917	7,306	29,223	65.87%
Advertising	11,000	9,103	3,034	12,137	10.34%
Dues	5,500	1,200	400	1,600	-70.91%
Claim payments	15,000	6,592	6,648	13,240	-11.73%
Legal and professional fees	60,000	35,266	37,332	72,598	21.00%
Magistrate	12,600	7,350	5,250	12,600	0.00%
Travel and conferences					
Mayor	1,964	1,811	350	2,161	10.03%
Council members	213	1,898	150	2,048	861.50%
Other	8,623	6,248	450	6,698	-22.32%
Fuel	3,500	2,281	760	3,041	-13.11%
Indigent defendants cost	22,000	24,210	8,070	32,280	46.73%
Telephone and postage	6,800	4,337	3,446	7,783	14.46%
Rent	5,142	-	5,143	5,143	0.02%
Repair and maintenance	8,326	4,275	1,425	5,700	-31.54%
Collection expense	24,500	15,115	10,796	25,911	5.76%
Contribution - SMEDA	14,000	-	14,000	14,000	0.00%
Inspection fees	15,000	18,845	7,067	25,912	72.75%
Uniforms	1,500	152	51	203	-86.47%
Miscellaneous	11,974	10,946	3,649	14,595	21.89%
Total administrative	835,178	619,669	283,437	903,106	8.13%
Public safety:					
Salaries					
Chief of police	54,018	41,552	13,851	55,403	2.56%
Supplemental pay	96,000	49,500	35,357	84,857	-11.61%
Overtime		91,406	30,469	121,875	100.00%
Other salaries	661,571	475,018	158,339	633,357	-4.26%
Retirement	50,124	36,858	12,286	49,144	-1.96%
Group insurance	139,139	110,594	36,865	147,459	5.98%
Payroll taxes	62,086	49,830	16,610	66,440	7.015%
Workman's comp	25,925	18,621	13,301	31,922	23.13%
Insurance	92,485	57,162	40,830	97,992	5.95%
Supplies	13,100	12,882	4,294	17,176	31.11%
Advertising	27,450	17,494	5,831	23,325	-15.03%
Dues and subscriptions	500	192	64	256	-48.80%
Legal and professional fees	14,260	8,334	8,334	16,668	16.89%
Training	2,500	1,578	526	2,104	-15.84%
Prisoner	6,000	2,700	900	3,600	-40.00%
Travel and conferences	2,000	696	232	928	-53.60%
Fuel	37,500	28,864	9,621	38,485	2.63%
Repairs and maintenance	28,486	25,964	8,655	28,000	-1.71%
Drug testing	2,500	965	322	1,287	-48.52%
Equipment	7,801	23,549	7,850	31,399	302.50%
Uniforms	6,500	4,975	1,658	6,633	2.05%
Miscellaneous	4,559	3,782	1,261	5,043	10.62%
Total public safety	1,334,504	1,062,516	407,456	1,463,353	9.66%

CITY OF ST. MARTINVILLE
GENERAL FUND BUDGET
ESTIMATING SCHEDULES FOR AMENDED EXPENDITURE BUDGET (CONTINUED)
YEAR ENDED JUNE 30, 2019

	Original Budget	Year Ended June 30,			Change
		9 Months Actual	3 Months Estimated	2019 Estimated	
Public works:					
Salaries	\$ 564,592	\$ 377,822	\$ 125,941	503,763	-10.77%
Retirement	52,160	35,015	11,672	46,687	-10.49%
Group insurance	65,327	51,147	17,049	68,196	4.39%
Workman's comp	30,031	17,018	12,156	29,174	-2.85%
Payroll taxes	40,637	26,184	8,728	34,912	-14.09%
Contract labor	37,800	28,959	9,653	38,612	2.15%
Insurance	61,860	37,512	26,794	64,306	3.95%
Supplies	53,000	27,154	24,287	51,441	-2.94%
Legal and professional fees	25,150	3,586	21,195	24,781	-1.47%
Telephone and postage	5,004	2,832	944	3,776	-24.54%
Auto	30,000	18,325	6,108	24,433	-18.56%
Repairs and maintenance	54,086	30,888	20,296	51,184	-5.37%
Street repairs and maintenance	65,000	21,797	37,266	59,063	-9.13%
Miscellaneous	2,884	1,427	476	1,903	-34.02%
Dog pound	14,500	37	14,248	14,285	-1.48%
Waste collection	450,000	279,930	188,705	468,635	4.14%
Uniforms	1,500	145	48	193	-87.13%
Total public works	1,553,531	959,778	525,566	1,485,344	-4.39%
Recreation					
Salaries	136,761	91,797	30,599	122,396	-10.50%
Retirement	9,432	5,679	1,893	7,572	-19.72%
Group insurance	14,710	10,606	3,535	14,141	-3.87%
Payroll taxes	10,294	6,805	7,768	9,073	-11.86%
Insurance	15,305	8,002	8,002	16,004	4.57%
Workman's comp	5,370	2,589	1,849	4,438	-17.36%
Supplies	13,800	6,007	2,002	8,009	-41.96%
Legal and professional fees	6,600	3,780	1,260	5,040	-23.64%
Fuel	3,500	1,967	656	2,623	-25.06%
Utilities	22,032	13,669	4,556	18,225	-17.28%
Repairs and maintenance	10,372	5,273	1,758	7,031	-32.21%
Swimming pool expenses	12,165	7,054	2,351	9,405	-22.69%A
Uniforms	-	130	43	173	100.00%A
Miscellaneous	663	196	65	261	-60.63%
Total recreation	261,004	163,554	60,837	224,391	-14.03%
Tourism					
Salaries	70,813	57,409	19,136	76,545	8.09%
Group insurance	7,355	5,827	1,942	7,769	5.63%
Payroll taxes	5,418	4,329	1,443	5,772	6.53%
Economic development	4,363	3,360	1,120	4,480	2.56%
Workman's comp	182	116	83	199	9.34%
Supplies	1,001	905	302	1,207	20.70%
Repairs and maintenance	10,192	2,925	5,975	8,900	-12.68%
Utilities and telephone	7,718	4,965	1,655	6,620	-14.23%
Advertising	2,300	1,000	333	1,333	-42.04%
Miscellaneous	5,234	3,484	1,161	4,645	-11.25%
Legal and professional	350	-	-	-	-100.00%
Travel and conferences	1,000	823	274	1,097	9.70%
Total recreation	115,930	85,143	33,424	118,567	2.27%
Capital outlay		8,976	2,244	11,220	100.00%
Debt service:					
Principal retirement	27,959	3,800	28,540	32,340	15.67%
Interest	2,843	422	841	1,263	-55.58%
Total debt service	30,802	4,222	29,381	33,603	9.09%
Total expenditures	\$4,130,949	\$2,903,858	\$ 1,342,345	\$4,239,584	2.63%

CITY OF ST. MARTINVILLE, LOUISIANA
 CAPITAL PROJECTS FUND
 ESTIMATING SCHEDULES FOR AMENDED BUDGET
 YEAR ENDED JUNE 30, 2019

	Original Budget	Year Ended June 30,			Change
		9 Months Actual	3 Months Estimated	2019 Estimated	
Revenues:					
Federal grants		\$ 1,498	\$	\$ 1,498	100.00%
Local grants					0.00%
Miscellaneous		667	476	1,143	100.00%
Total revenues		2,165	476	2,641	100.00%
Expenditures:					
Office expenditures					0.00%
Capital outlay-					
Recreation	1,200,000	59,273	15,727	75,000	-93.75%
Sewer improvements	108,000				0.00%
Streets and drainage		8,566		8,566	100.00%
Total capital outlay	1,308,000	67,839	15,727	83,566	100.00%
Debt service					
Bond issuance cost				-	0.00%
Total expenditures	1,308,000	67,839	15,727	83,566	431.35%
Excess (deficiency) of revenues over expenditures	(1,308,000)	(65,674)	(15,251)	(80,925)	-93.81%
Other financing sources (uses):					
Proceeds from issuance of debt	108,000			-	-100.00%
Transfers in		7,068		7,068	0.00%
Transfers out		-		-	0.00%
Total other financing sources (uses)	108,000	7,068		7,068	0.00%
Excess (deficiency) of revenues over expenditures and other financing sources (uses)	\$ (1,200,000)	\$ (58,606)	\$ (15,251)	\$ (73,857)	-93.85%

CITY OF ST. MARTINVILLE, LOUISIANA
SECTION 8 FUND
ESTIMATING SCHEDULES FOR AMENDED BUDGET
YEAR ENDED JUNE 30, 2019

	Original	Year Ended June 30,			Change
		9 Months Actual	3 Months Estimated	2019 Estimated	
Revenues:					
Federal grants	\$ 340,000	\$ 194,859	\$ 150,104	\$ 344,963	1.46%
Miscellaneous	20	27	7	34	70.00%
Total revenues	340,020	\$ 194,886	\$ 150,111	\$ 344,997	1.46%
Expenditures:					
Urban redevelopment and housing	336,599	259,016	86,339	345,355	2.60%
Total expenditures	336,599	259,016	86,339	345,355	2.60%
Excess (deficiency) of revenues over expenditures	3,421	(64,130)	63,772	(358)	-110.46%
Other financing sources:					
Transfers in					0.00%
Total other financing sources					0.00%
Excess (deficiency) of revenues and other financing sources over expenditures	\$ 3,421	\$ (64,130)	\$ 63,772	\$ (358)	-110.46%

CITY OF ST. MARTINVILLE, LOUISIANA
DEBT SERVICE FUND
ESTIMATING SCHEDULES FOR AMENDED BUDGET
YEAR ENDED JUNE 30, 2019

	Original Budget	Year Ended June 30,			Change
		9 Months Actual	3 Months Estimated	2019 Estimated	
Revenues:					
Ad valorem taxes	\$ 99,000	\$ 60,535	\$ 38,678	\$ 99,213	0.22%
Miscellaneous - interest	50	112	37	149	198.00%
Total revenues	\$ 99,050	60,647	38,715	99,362	198.22%
Expenditures:					
Debt service	372,775	367,175		367,175	-1.50%
Total expenditures	372,775	367,175		367,175	-1.50%
Deficiency of revenues over expenditures	(273,725)	(306,528)	38,715	(267,813)	-2.16%
Other financing sources:					
Transfers in	267,825	18,488	250,000	268,488	0.25%
Total other financing sources	267,825	18,488	250,000	268,488	0.25%
Excess (deficiency) of revenues and other financing sources over expenditures	\$ (5,900)	\$ (288,040)	\$ 288,715	\$ 675	-111.44%

CITY OF ST. MARTINVILLE, LOUISIANA
UTILITY FUND
ESTIMATING SCHEDULES FOR AMENDED BUDGET

	Electric			I Water			Sewerage			Admin			Totals				%Change		
	9 Months Actual	3 Months Estimated	2019 Estimated	9 Months I Actual	3 Months Estimated	2019 Estimated	9 Months Actual	3 Months Estimated	2019 Estimated	9 Months Actual	3 Months Estimated	2019 Estimated	Original Budget	11 Months Actual	9 Months Estimated	3 Months Estimated		2019 Estimated	
Operating Revenues:																			
Customer service charges			\$ 3,580,879	\$ 1,193,626	\$ 4,774,505	\$ 443,722	\$ 157,907	\$ 601,629	\$ 408,002	\$ 146,001	\$ 554,003	\$ -	\$ -	\$ -	\$ 5,806,500	\$ 4,432,603	\$ 1,497,534	\$ 5,930,137	2.13%
Pennits. reconnections. and penalties			85,186	28,395	113,581	189	10,063	10,252.00		10,000	10,000				131,550	85,375	48,458	133,833	1.74%
Total operating revenues			3,666,065	1,222,021	4,888,086	443,911	167,970	611,881	408,002	156,001	564,003				5,938,050	4,517,978	1,545,992	6,063,970	2.12%
Operating Expenses:																			
Salaries			130,408	43,469	173,877	95,323	31,774	127,097	98,376	32,792	131,168	94,756	31,585	126,341	667,951	418,863	139,620	558,483	-16.39%
Payroll taxes			9,294	3,098	12,392	6,570	2,190	8,760	7,313	2,438	9,751	6,930	2,310	9,240	51,099	30,107	10,036	40,143	-21.44%
Retirement			14,272	4,757	19,029	9,753	3,251	13,004	11,333	3,778	15,111	13,191	4,397	17,588					
Group insurance			18,724	6,241	24,965	16,885	5,628	22,513	17,275	15,758	33,033	22,688	7,563	30,251	101,770	75,572	35,190	110,762	8.84%
Worker's comp			2,751	1,965	4,716	3,509	2,506	6,015	3,664	2,617	6,281	208	149	357	23,628	10,132	7,237	17,369	-26.49%
Power purchased			2,356,717	616,370	2,973,087	-	-	-	-	-	-	-	-	-	2,900,000	2,356,717	616,370	2,973,087	2.52%
Maintenance and supplies			38,299	42,766	81,065	42,548	14,183	56,731	11,901	33,967	45,868	311	104	415	187,200	93,059	91,020	184,079	-1.67%
Chemicals			-	-	-	10,846	3,615	14,461	15,272	5,091	20,363	-	-	-	20,000	26,118	8,706	34,824	74.12%
Fuel			8,278	2,759	11,037	9,334	3,111	12,445	11,794	3,931	15,725	-	-	-	42,000	29,406	9,801	39,207	-6.65%
Depreciation expense			-	55,000	55,000	-	130,000	130,000	-	180,000	180,000	-	-	-	-	365,000	365,000	365,000	100.00%
Utilities			2,278	759	3,037	36,247	18,124	54,371	11,944	5,181	17,125	-	-	-	78,300	50,469	24,064	74,533	-4.81%
Telephone			720	240	960	9,479	4,740	14,219	1,148	744	1,892	-	-	-	16,390	11,347	5,724	17,071	4.15%
Truck operation			8,440	2,813	11,253	2,890	963	3,853	13,186	4,395	17,581	-	-	-	29,000	24,516	8,171	32,687	12.71%
Office supplies and postage			-	-	-	100	100	-	-	-	-	8,865	2,955	11,820	12,100	8,865	3,055	11,920	-1.49%
Bad debts			-	-	-	-	-	-	-	-	-	-	40,000	40,000	-	-	40,000	40,000	100.00%
Insurance			23,153	16,538	39,691	17,225	12,304	29,529	1,660	1,186	2,846	29,667	9,889	39,556	114,716	71,705	39,917	111,622	-2.70%
Miscellaneous			471	157	628	33,716	11,239	44,955	428	143	571	16,413	5,471	21,884	146,226	51,028	17,010	68,038	-53.47%
Professional fees			77,657	12,407	90,064	5,604	6,396	12,000	55,971	13,157	69,128	43,629	14,543	58,172	197,800	182,861	46,503	229,364	15.96%
Uniforms			151	50	201	310	103	413	75	25	100	-	-	-	2,800	536	178	714	-74.50%
Travel			-	-	-	-	1,500	1,500	-	-	-	-	200	200	2,000	-	1,700	1,700	-15.00%
Contractual services			20,409	69,591	90,000	-	-	-	-	-	-	-	-	-	90,000	20,409	69,591	90,000	0.00%
Allocation of general and adin			188,025	94,677	282,702	25,370	12,775	38,145	23,263	11,714	34,977	(236,658)	(119,166)	(355,824)	-	-	-	-	0.00%
Total operating exp.			2,900,047	973,657	3,873,704	325,609	264,502	590,111	284,603	316,917	601,520	-	-	-	4,682,980	3,461,710	1,538,893	5,000,603	6.78%
Operating income (loss)			\$ 766,018	\$ 248,364	\$ 1,014,382	\$ 118,302	\$ (96,532)	\$ 21,770	\$ 123,399	\$ (160,916)	\$ (37,517)	\$ -	\$ -	\$ -	\$ 1,255,070	\$ 1,056,268	\$ 7,099	\$ 1,063,367	-15.27%

CITY OF ST. MARTEN VILLE, LOUISIANA

BUDGET ORDINANCE---FYE 6/30/20

ORDINANCE NO. 2019-03

The following ordinance was offered By Dennis Williams and seconded by Craig Prosper.

An Ordinance adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2019 and ending June 30, 2020 -- See attached Budget FYE 6/30/2020.

BE IT ORDAINED BY THE BOARD OF COUNCILMEN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2019 and ending June 30, 2020 be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2019, and ending June 30, 2020, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 201920 budget.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Aldermen.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

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NAYS: None

ABSENT: M.Fuselier, J.Johnson, and E.Joseph

The ordinance is declared PASSED AND ADOPTED A St. Martinville, Louisiana, on this 1st day of July, 2019

Melinda Mitchell, Mayor

ATTEST:

City Clerk

CITY OF ST. MARTINVILLE
Louisiana

BUDGET
YEAR ENDED JUNE 30, 2020

AMENDED BUDGET YEAR
ENDED JUNE 30, 2019

CITY OF ST. MARTINVILLE
BUDGET INDEX

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The Honorable Melinda Mitchell, Mayor,
and Members of the City Council City of
St. Martinville, Louisiana

I submit to you the budget for the fiscal year 2020, beginning July 1, 2019. This budget satisfies the legal requirement of filing as set forth under R.S. 39:1316 since the consolidated budget statement uses the uniform revenue and expenditure classifications and includes information similar to the information required by the form Annual Report on the Budget. This budget represents a continuation of present service levels. The budget is fiscally conservative and expenditures are budgeted within anticipated revenues. The budget documents attached include anticipated revenues and expenditures for the General Fund, Utility Fund, Capital Projects Fund, Section 8 Fund, and the Debt Service Fund. Also attached is a Capital Outlay Budget Request, which includes items for all funds. Additionally, the documents provide significant information on the various programs of the City. There are certain significant aspects of the budget which are detailed below:

Police salaries have been adjusted to implement the Police Department Pay Plan. The total amount budgeted for raises and pay scale implementation is \$67,592.

GOVERNMENTAL FUNDS:

Expenditures have been increased or decreased over/under the previous year on a line-item basis for each revenue source and expenditure function.

CAPITAL OUTLAY:

The budget includes a capital outlay request of numerous items listed on Page 4 of the budget document totaling 820,743

UTILITY FUND:

Utility expenses have been increased or decreased over/under the prior year on a line-item basis. Utility rates have not been changed from previous year. The number of customers are anticipated to be the same in all utility departments.

		Effective Rates (7/1/2019)	
Water Department	Inside City Limits		
	\$5.60 for 1st 1,000 gallons	\$2.00 per 1,000 gallons over 1,000	
	Outside City Limits		
	\$7.60 for 1st 1,000 gallons	gallons over 1,000 gallons	
Sewer Department	Inside City Limits		
	\$5.55 for 1st 1,000 gallons	gallons over 1,000 gallons	
	Outside City Limits		
	\$7.55 for 1st 1,000 gallons	gallons over 1,000 gallons	

I have attempted to present a budget to you in a fashion and to a detail that will be helpful in your formulating a financial plan for the ensuing budget year. I will be available for any information or help that you may need in interpreting specific items of the budget. Additionally, should your consideration and the public hearing result in adjustments to this document, I am prepared to incorporate these into this document.

Sincerely,

Chief Administrative Officer

CITY OF ST. MARTINVILLE, LOUISIANA
CONSOLIDATED BUDGET
June 30, 2020

	2018 Actual	2019 Estimated	2020 Budget	General Fund	Capital Projects Fund	Section 8 Fund	Debt Service Fund	Utility Fund
Revenues:								
Taxes	\$ 1,856,732	\$ 1,922,168	5 1,931,000	\$ 1,832,000	5	\$ 8	99,000	\$
Licenses and permits	367,309	345,901	363,000	363,000		-	-	
Intergovernmental	2,210,745	789,777	816,000	470,000		346,000		
Charges for services	6,565,610	6,628,609	6,631,300	563,000				6,068,300
Fines and forfeits	39,791	118,842	220,000	220,000		-	-	
Miscellaneous	205,558	204,081	135,490	135,250		40	200	
Total operating revenues	11,245,745	10,009,378	10,096,790	3,583,250		346,040	99,200	6,068,300
Expenditures								
General government	876,605	903,106	905,343	905,343				
Public safety	1,359,939	1,463,353	1,441,953	1,441,953				
Public works	1,536,944	1,485,344	1,563,605	1,563,605				
Recreation	255,428	224,391	238,100	238,100				
Tourism	155,041	118,567	127,800	127,800				
Urban redevelopment and housing	337,888	345,355	346,000			346,000		
Utility Fund expenses	5,117,692	5,056,417	5,215,575					5,215,575
Capital outlay	2,236,649	94,786	577,430	452,430	125,000			
Debt service	340,079	400,778	467,572	102,934			364,638	
Total operating expenses	12,216,265	10,092,097	10,883,378	4,832,165	125,000	346,000	364,638	5,215,575
Operating income (loss)	(970,520)	(82,719)	(786,588)	(1,248,915)	(125,000)	40	(265,438)	852,725
Nonoperating revenues (expenses):								
Investment income	2,096	7,347	7,500					7,500
Interest expense	(1,825)	(4,398)	(21,323)					(21,323)
Nonemployer contribution revenue	19,884	20,000	20,000					20,000
Total nonoperating revenues (expenses)	20,155	22,949	6,177					6,177
Income (loss) before capital contributions and transfers	(950,365)	(59,770)	(780,411)	(1,248,915)	(125,000)	40	(265,438)	858,902
Capital contributions	1,788,318	250,000	70,000					70,000
Other financing sources (uses):								
Proceeds from capital lease	63,092		379,805	379,805				
Proceeds from issuance of debt	599,932							
Transfers in	1,474,792	1,475,556	1,466,000	1,200,000			266,000	
Transfers out	(1,474,792)	(1,475,556)	(1,466,000)	(266,000)				(1,200,000)
Total other financing sources (uses)	663,024		379,805	1,313,805			266,000	(1,200,000)
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	1,500,977	190,230	(330,606)	64,890	(125,000)	40	562	(271,098)
Fund balances/net position, beginning	10,293,217	11,794,194	11,984,424	500,504	1,060,124	44,357	167,121	10,212,318
Fund balances/net position, ending	\$ 11,794,194	\$ 11,984,424	\$ 11,653,818	\$ 565,394	\$ 935,124	\$ 44,397	\$ 167,683	\$ 9,941,220

CITY OF ST. MARTINVILLE, LOUISIANA
Capital Outlay Budget Request
June 30, 2020

Description of Capital Item	Functional Department	Cost	Method of Financing	Completion Date	Project/Outlay Justification	Board Action
General Fund						
<u>General government:</u>						
1 John Deere Gators (4)	Public Works	\$ 30,000	Capital Lease (\$7,536 for 5 yrs)	6/30/20	Improve efficiency	Requested
2 Gravely Zero turn 60" mowers (3)	Public Works	32,025	Capital Lease (\$7,956 for 5 yrs)	6/30/20	Improve efficiency	Requested
3 John Deere tractor	Public Works	29,000	Capital Lease (\$7,056 for 5 yrs)	6/30/20	Improve efficiency	Requested
4 Stihl weed eaters (5)	Public Works	1,500	General fund revenues/fund balance	6/30/20	Improve efficiency	Requested
5 Stihl Backpack Leaf Blowers (3)	Public Works	1,125	General fund revenues/fund balance	6/30/20	Improve efficiency	Requested
6 Warehouse improvements (shelving/security)	Public Works	15,000	General fund revenues/fund balance	6/30/20	Improve efficiency	Requested
7 Mechanic shop equipment (vehicle lift, tire machine, tire balancer)	Public Works	20,000	General fund revenues/fund balance	6/30/20	Improve efficiency	Requested
8 Mechanic improvements (security/configure bays)	Public Works	5,000	General fund revenues/fund balance	6/30/20	Improve efficiency	Requested
9 Ram 3500 Crew Cab	Public Works	36,216	Capital Lease (\$8,700 for 5 yrs)	6/30/20	Improve efficiency	Requested
10 Ram 3500 Crew Cab (Flat bed/Goose Neck)	Public Works	33,417	Capital Lease (\$8,064 for 5 yrs)	6/30/20	Improve efficiency	Requested
11 Accounting Software Upgrade	General Gov't	30,000	State Grant	6/30/20	Improve efficiency	Requested
<u>Public Safety</u>						
12 2020 Dodge Durangos (6)	Public Safety	<u>219,147</u>	Capital Lease (\$60,821 for 4 yrs)	6/30/20	Improve efficiency	Requested
Total General Fund		<u>\$452,430</u>				
Capital Projects Fund						
<u>Recreation</u>						
13 Park Improvements	Recreation	<u>\$125,000</u>	Bond proceeds	6/30/20	Improve efficiency	Requested
Utility Fund						
<u>Water Dept</u>						
14 Air compressor and accessories		\$ 22,000	Capital Lease (\$5,460 for 5 yrs)	6/30/20	Improve efficiency	Requested
15 Concrete saw		2,000	Utility fund revenues/equity	6/30/20	Improve efficiency	Requested
16 Vibratory plate compactor		1,000	Utility fund revenues/equity	6/30/20	Improve efficiency	Requested
17 John Deere 317G compact track grader w/attachments		78,536	Capital Lease (\$18,600 for 5 yrs)	6/30/20	Improve efficiency	Requested
18 Ram 1500 Crew Cab		21,998	Capital Lease (\$5,448 for 5 yrs)	6/30/20	Improve efficiency	Requested
19 Ford F250 Crew Cab		31,927	Capital Lease (\$7,716 for 5 yrs)	6/30/20	Improve efficiency	Requested
<u>Electric Dept</u>						
20 Ford F250 Crew Cab (2)		63,854	Capital Lease (\$15,432 for 5 yrs)	6/30/20	Improve efficiency	Requested
21 Ram 1500 Crew Cab		<u>21,998</u>	Capital Lease (\$5,448 for 5 yrs)	6/30/20	Improve efficiency	Requested
Total utility fund		<u>\$243,313</u>				
Total all funds		<u>\$820,743</u>			Capital	
					<u>Leases</u>	
Total governmental funds		\$577,430			\$379,805	
Total enterprise funds		<u>243,313</u>			<u>240,313</u>	
		<u>\$820,743</u>			<u>\$620,118</u>	



CITY OF ST. MARTINVILLE, LOUISIANA
 GENERAL FUND
 BUDGET
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			aka Change
	2018 Actual	2019 Estimated	2020 Budget	
Revenues:				
Taxes	\$ 1,755,271	\$ 1,822,955	\$ 1,832,000	0.50%
Licenses and permits	367,309	345,901	363,000	4.94%
Intergovernmental	462,702	443,316	470,000	6.02%
Charges for services	658,430	564,639	563,000	-0.29%
Fines and forfeits	39,791	118,842	220,000	85.12%
Miscellaneous	198,771	202,755	135,250	-33.29%
Total revenues	3,482,274	3,498,408	3,583,250	2.43%
Expenditures:				
General government	876,600	903,106	905,343	0.25%
Public safety	1,359,939	1,463,353	1,441,953	-1.46%
Public works	1,536,944	1,485,344	1,563,605	5.27%
Recreation	255,428	224,391	238,100	6.11%
Tourism	155,041	118,567	127,800	7.79%
Capital outlay	118,363	11,220	452,430	3932.35%
Debt service	30,802	33,603	102,934	206.32%
Total expenditures	4,333,117	4,239,584	4,832,165	13.98%
Deficiency of revenues over expenditures	(850,843)	(741,176)	(1,248,915)	68.50%
Other financing sources:				
Proceeds from capital lease	63,092		379,805	0.00%
Transfers in	1,061,000	1,200,000	1,200,000	0.00%
Transfers out	(408,497)	(275,556)	(266,000)	-3.47%
Total other financing sources	715,595	924,444	1,313,805	42.12%
Excess (deficiency) of revenues and other financing sources over expenditures	(135,248)	183,268	64,890	-64.59%
Fund balance beginning	452,484	317,236	500,504	
Fund balance ending	\$ 317,236	\$ 500,504	\$ 565,394	

CITY OF ST. MARTINVILLE, LOUISIANA
GENERAL FUND
REVENUE SUMMARY
YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Taxes:				
Ad valorem	\$ 122,345	\$ 131,013	\$ 132,000	0.75%
Sales	1,632,926	1,691,942	1,700,000	0.48%
Total taxes	1,755,271	1,822,955	1,832,000	0.50%
Licenses and permits:				
Occupational and liquor licenses	266,469	238,213	255,000	7.05%
Franchises, fees, and permits	100,840	107,688	108,000	0.29%
Total licenses and permits	367,309	345,901	363,000	4.94%
Intergovernmental:				
Federal and state grants	33,699	20,000	30,000	0.00%
State revenue sharing	4,946	1,876	2,000	6.61%
Beer tax	11,218	11,777	12,000	1.89%
Video poker	297,420	319,959	325,000	1.58%
Local grants	15,000	-	-	0.00%
Other	7,270	4,847	5,000	3.16%
On behalf payments	93,149	84,857	96,000	13.13%
Total intergovernmental	462,702	443,316	470,000	6.02%
Charges for services:				
Garbage	596,271	513,576	514,000	0.08%
Recreation	43,663	40,091	38,000	-5.22%
Tourism center	18,496	10,972	11,000	0.26%
Total charges for services	658,430	564,639	563,000	-0.29%
Fines and forfeits	39,791	118,842	220,000	85.12%
Miscellaneous:				
Sale of assets	104,000	113,925	50,000	0.00%
Investment income	250	196	250	27.55%
Miscellaneous	94,521	88,634	85,000	-4.10%
Total miscellaneous	198,771	202,755	135,250	-33.29%
Total revenues	<u>\$ 3,482,274</u>	<u>\$ 3,498,408</u>	<u>\$ 3,583,250</u>	<u>2.43%</u>

CITY OF ST. MARTINVILLE, LOUISIANA
 GENERAL FUND
 EXPENDITURE SUMMARY
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
General government:				
Mayor and council salaries	\$ 102,794	\$ 100,738	\$ 101,000	0.26%
Other salaries and wages	281,751	293,683	294,000	0.11%
Mayor's car allowance		9,600	9,600	0.00%
Retirement	43,853	45,108	46,000	1.98%
Group insurance	53,313	49,269	50,000	1.48%
Payroll taxes	27,498	28,548	29,000	1.58%
Insurance	80,321	89,287	98,000	9.76%
Office	18,897	29,223	30,000	2.66%
Advertising	9,004	12,137	13,000	7.11%
Dues	1,590	1,600	1,750	9.38%
Claim payments	17,967	13,240	14,000	5.74%
Legal and professional	68,221	72,598	60,000	-17.35%
Magistrate	12,600	12,600	12,600	0.00%
Travel and conferences-				
Mayor		2,161	2,500	15.69%
Council members	-	2,048	5,500	168.55%
Other	11,771	6,698	4,500	-32.82%
Fuel	3,329	3,041	3,500	15.09%
Indigent defendants cost	18,628	32,280	33,000	2.23%
Telephone and postage	7,631	7,783	7,500	-3.64%
Rent	5,143	5,143	5,143	0.00%
Repairs and maintenance	7,223	5,700	8,000	40.35%
Collection expense	24,418	25,911	26,500	2.27%
Contribution - SMEDA	14,000	14,000	14,000	0.00%
Inspection fees	20,691	25,912	20,000	-22.82%
Uniforms	611	203	250	23.15%
Miscellaneous	45,346	14,595	16,000	9.63%
Total general government	876,600	903,106	905,343	0.25%

CITY OF ST. MARTINVILLE, LOUISIANA
GENERAL FUND
EXPENDITURE SUMMARY (CONTINUED)
YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Public safety:				
Salaries				
Chief of police	37,463	55,403	54,018	-2.50°A
Supplemental pay	93,149	84,857	96,000	13.13°A
Overtime	76,873	121,875	25,572	0.00%
Other	613,142	633,357	661,571	4.45°A
Projected pay increase	-		63,592	100.00%
Retirement	45,819	49,144	30,200	-38.55%
Retirement - projected pay increase		-	4,000	100.00%
Group insurance	147,093	147,459	153,000	3.76%
Payroll taxes	61,101	66,440	67,000	0.84%
Workman's comp	32,576	31,922	33,000	3.38%
Insurance	78,548	97,992	98,500	0.52%
Supplies	11,835	17,176	18,000	4.80%
Advertising	26,767	23,325	24,000	2.89%
Dues and subscriptions	347	256	500	95.31%
Legal and professional fees	14,131	16,668	18,000	7.99%
Training	2,320	2,104	3,000	42.59%
Prisoner	4,426	3,600	4,500	25.00%
Travel conferences	882	928	1,000	7.76%
Fuel	41,374	38,485	39,000	1.34%
Repairs and maintenance	49,570	28,000	25,000	-10.71%
Drug testing	2,423	1,287	3,000	133.10%
Equipment	6,600	31,399	6,000	-80.89%
Uniforms	5,496	6,633	7,500	13.07%
Miscellaneous	8,004	5,043	6,000	18.98%
Total public safety	<u>1,359,939</u>	<u>1,463,353</u>	1,441,953	<u>-1.46%</u>

CITY OF ST. MARTINVILLE, LOUISIANA
 GENERAL FUND
 EXPENDITURE SUMMARY (CONTINUED)
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,				Change
	2018 Actual	2019 Estimated	2020 Budget		
Public works:					
Salaries	\$ 438,468	503,763	\$ 565,000	12.16%	A
Retirement	40,726	46,687	52,160	11.72%	A
Group insurance	66,732	68,196	69,000	1.18%	
Workman's comp	24,158	29,174	30,000	2.83%	
Payroll taxes	29,975	34,912	40,600	16.29%	
Contract labor	22,155	38,612	20,000	-48.20%	
Insurance	48,477	64,306	65,500	1.86%	
Supplies	45,455	51,441	52,000	1.09%	
Legal and professional fees	9,196	24,781	27,000	8.95%	
Telephone and postage	4,838	3,776	5,000	32.42%	
Gas, Oil, Grease	30,605	24,433	30,000	22.78%	
Repairs and maintenance	47,285	51,184	53,635	4.79%	
Street repairs and maintenance	74,969	59,063	71,600	21.23%	
Miscellaneous	2,283	1,903	3,000	57.65%	
Dog pound	14,285	14,285	14,285	0.00%	
Waste collection	637,065	468,635	460,000	-1.84%	
Uniforms	272	193	4,825	2400.00%	
Total public works	1,536,944	1,485,344	1,563,605	5.27%	
Recreation:					
Salaries	134,572	122,396	125,000	2.13%	
Retirement	8,918	7,572	9,000	18.86%	
Group insurance	15,633	14,141	15,000	6.07%	
Payroll taxes	9,902	9,073	10,000	10.22%	
Insurance	14,355	16,004	17,000	6.22%	
Workman's comp	5,045	4,438	6,000	35.20%	
Supplies	10,839	8,009	9,000	12.37%	
Legal and professional fees	5,980	5,040	6,000	19.05%	
Fuel	3,443	2,623	3,500	33.43%	
Utilities	22,109	18,225	19,000	4.25%	
Repairs and maintenance	9,112	7,031	8,000	13.78%	
Swimming pool expenses	11,923	9,405	10,000	6.33%	
Uniforms		173	300	73.41%	
Miscellaneous	3,597	261	300	14.94%	
Total recreation	255,428	224,391	238,100	6.11%	

CITY OF ST. MARTINVILLE, LOUISIANA
GENERAL FUND
EXPENDITURE SUMMARY (CONTINUED)
YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Tourism:				
Salaries	106,353	76,545	78,000	1.90%
Group insurance	7,905	7,769	8,500	9.41%
Payroll taxes	8,014	5,772	6,500	12.61%
Economic development	5,362	4,480	6,000	33.93%
Workman's comp	268	199	300	50.75%
Supplies	924	1,207	2,000	65.70%
Repairs and maintenance	5,077	8,900	10,000	12.36%
Utilities and telephone	7,684	6,620	7,500	13.29%
Advertising	2,129	1,333	2,000	50.04%
Miscellaneous	4,958	4,645	5,500	18.41%
Legal and professional	704			0.00%
Travel and conferences	916	1,097	1,500	36.74%
Bicentennial expenses	0.00%	-		
Total tourism	155,041	118,567	127,800	7.79%
Capital Outlay	118,363	11,220	452,430	3932.35%
Debt service				
Principal retirement	27,959	32,340	80,483	148.87%
Interest	2,843	1,263	22,451	1677.59%
Total debt service	30,802	33,603	102,934	206.32%
Total expenditures	\$ 4,333,117	\$ 4,239,584	\$ 4,832,165	13.98%

CITY OF ST. MARTINVILLE, LOUISIANA
 CAPITAL PROJECTS FUND
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Revenues:				
Intergovernmental-				
Federal grants	435,650	1,498		-100.00%
Local grants	975,000			0.00%
Miscellaneous	6,702	1,143		-100.00%
Total revenues	1,417,352	2,641		-100.00%
Expenditures:				
General Government-				
Office expenditures				0.00%
Capital outlay-				
Recreation	987,530	75,000	125,000	66.67%
Sewer improvements	541,251			0.00%
Streets and drainage	589,505	8,566		-100.00%
Total capital outlay	2,118,286	83,566	125,000	49.58%
Debt service-				
Bond issuance costs	1,125			0.00%
Total expenditures	2,119,416	83,566	125,000	49.58%
Deficiency of revenues over expenditures	(702,064)	(80,925)	(125,000)	54.46%
Other financing sources (uses):				
Proceeds from issuance of debt	599,932			0.00%
Transfers in	151,040	7,068		-100.00%
Transfers out				0.00%
Total other financing sources (uses)	750,972	7,068		-100.00%
Excess (deficiency) of revenues and other sources over expenditures and other uses	48,908	(73,857)	(125,000)	69.25%
Fund balance, beginning	1,085,073	1,133,981	1,060,124	
Fund Balance, ending	\$ 1,133,981	\$ 1,060,124	\$ 935,124	

CITY OF ST. MARTINVILLE, LOUISIANA
 SECTION 8 FUND
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Revenues:				
Federal grants	\$ 337,393	\$ 344,963	\$ 346,000	0.30%
Miscellaneous	28	34	40	17.65%
	<u>337,421</u>	<u>344,997</u>	<u>346,040</u>	<u>0.30%</u>
Expenditures:				
Urban development and housing	337,888	345,355	346,000	0.19%
Total expenditures	<u>337,888</u>	<u>345,355</u>	<u>346,000</u>	<u>0.19%</u>
Deficiency of revenues over expenditures	<u>(467)</u>	<u>(358)</u>	<u>40</u>	<u>-111.17%</u>
Other financing sources:				
Transfers from - Transfers in				0.00%
Total financing sources				<u>0.00%</u>
Deficiency of revenues and other financing sources over expenditures	<u>(467)</u>	<u>(358)</u>	<u>40</u>	<u>-111.17°A</u>
Fund balance, beginning	<u>45,182</u>	<u>44,715</u>	<u>44,357</u>	
Fund balance, ending	<u>\$ 44,715</u>	<u>\$ 44,357</u>	<u>\$ 44,397</u>	

CITY OF ST. MARTINVILLE, LOUISIANA
2008 DEBT SERVICE FUND
YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Revenues:				
Ad valorem taxes	\$ 101,461	\$ 99,213	\$ 99,000	-0.21%
Miscellaneous	57	149	200	34.23%
Total revenues	101,518	99,362	99,200	-0.16%
Expenditures:				
Debt service	308,152	367,175	364,638	-0.69%
Total debt service	308,152	367,175	364,638	-0.69%
Deficiency of revenues over expenditures	(206,634)	(267,813)	(265,438)	-0.89%
Other financing sources:				
Transfers in	262,752	268,488	266,000	-0.93%
Total financing sources	262,752	268,488	266,000	-0.93%
Excess of revenues and other financing sources over expenditures	56,118	675	562	-16.74%
Fund balance, beginning	110,328	166,446	167,121	
Fund balance, ending	\$ 166,446	\$ 167,121	\$ 167,683	

CITY OF ST. MARTINVILLE, LOUISIANA
 UTILITY FUND BUDGET
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Operating Revenues:				
Charges for services -				
Electric	\$ 4,585,467	\$ 4,774,505	\$ 4,775,000	0.01%
Water	618,950	601,629	603,000	0.23%
Sewer	567,077	554,003	555,000	0.18%
Permits, reconnections and penalties	135,686	133,833	135,300	1.10%
Total operating revenues	5,907,180	6,063,970	6,068,300	0.07%
Operating Expenses:				
Salaries	668,821	549,565	632,260	15.05%
Payroll taxes	51,266	40,143	51,856	29.18%
Retirement	142,447	64,732	80,000	23.59%
Group insurance	129,615	110,762	117,620	6.19%
Worker's comp	23,413	17,369	23,850	37.31%
Power purchased	2,858,315	2,973,087	2,972,500	-0.02%
Maintenance and supplies	175,891	184,079	204,831	11.27%
Chemicals	15,460	34,824	36,500	4.81%
Fuel	45,763	39,207	52,000	32.63%
Depreciation expense	360,320	365,000	365,000	0.00%
Utilities	78,271	74,533	78,500	5.32%
Telephone	15,475	17,071	19,000	11.30%
Truck operations	28,767	32,687	38,500	17.78%
Office supplies and postage	12,658	11,920	12,500	4.87%
Bad debts	37,523	40,000	40,000	0.00%
Insurance	94,624	111,622	115,350	3.34%
Miscellaneous	72,248	68,038	63,750	-6.30%
Professional fees	222,109	229,364	217,000	-5.39%
Uniforms	981	714	2,357	230.11%
Travel	1,929	1,700	2,200	29.41%
Contractual services	81,796	90,000	90,000	0.00%
Allocation of general and administrative expense	-	-	1	0.00%
Total operating expenses	5,117,692	5,056,417	5,215,575	3.15%
Operating income	789,488	\$ 1,007,553	\$ 852,725	-15.37%

CITY OF ST. MARTINVILLE, LOUISIANA
 UTILITY FUND BUDGET(CONTINUED)
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			
	2018 Actual	2019 Estimated	2020 Budget	
Nonoperating revenues (expenses):				
Investment income	2,096	7,347	7,500	2.08%
Interest expense	(1,825)	(4,398)	(21,323)	384.83%
Nonemployer contribution revenue	19,884	20,000	20,000	0.00%
Total nonoperating revenues (expenses)	20,155	22,949	6,177	-73.08%
Income before capital contributions and transfers	809,643	1,030,502	858,902	-16.65%
Capital contributions	1,788,318	250,000	70,000	100.00%
Transfers out	(1,066,295)	(1,200,000)	(1,200,000)	0.00%
Net income	1,531,666	80,502	(271,098)	-436.76%
Net position, beginning	8,600,150	10,131,816	10,212,318	
Net position. ending	\$ 10,131,816	\$ 10,212,318	\$ 9,941,220	

CITY OF ST. MARTINVILLE, LOUISIANA
UTILITY FUND BUDGET
ELECTRIC DEPARTMENT
YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Operating Revenues:				
Customer service charges	\$ 4,585,467	\$ 4,774,505	\$ 4,775,000	0.01%
Permits, reconnections and penalties	107,288	113,581	115,000	1.25%
Total operating electric revenues	4,692,755	4,888,086	4,890,000	0.04%
Operating Expenses:				
Salaries	207,972	173,877	220,660	26.91%
Payroll taxes	15,785	12,392	16,881	36.22%
Retirement	47,218	19,029	26,000	36.63%
Group insurance	33,011	24,965	29,120	16.64%
Worker's comp	5,233	4,716	6,200	31.47%
Power purchased	2,858,315	2,973,087	2,972,500	-0.02%
Maintenance and supplies	82,630	81,065	80,377	-0.85%
Fuel	17,970	11,037	16,000	44.97%
Depreciation expense	54,311	55,000	55,000	0.00%
Utilities	3,273	3,037	3,500	15.25%
Telephone	1,400	960	1,500	56.25%
Truck operation	5,924	11,253	12,000	6.64%
Insurance	29,196	39,691	41,000	3.30%
Miscellaneous	530	628	500	-20.38%
Professional fees	19,448	90,064	25,000	-72.24%
U ni forms	211	201	589	193.03%
Contractual services	81,796	90,000	90,000	0.00%
Allocation of general and administrative expense	288,096	282,702	283,632	0.33%
Total operating expenses	3,752,319	3,873,704	3,880,459	0.17%
Operating income	940,436 \$	1,014,382	\$ 1,009,541	-0.48%

CITY OF ST. MARTINVILLE, LOUISIANA
 UTILITY FUND BUDGET
 WATER DEPARTMENT
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Operating Revenues:				
Customer service charges	\$ 618,950	\$ 601,629	\$ 603,000	0.23%
Permits, reconnections, and penalties	14,916	10,252	10,300	0.47%
Total operating water revenues	633,866	611,881	613,300	0.23%
Operating Expenses:				
Salaries	187,247	127,097	152,600	20.07%
Payroll taxes	14,477	8,760	11,800	34.70%
Retirement	31,293	13,004	17,000	30.73%
Group insurance	26,125	22,513	23,500	4.38%
Worker's comp	9,321	6,015	8,000	33.00%
Maintenance and supplies	38,261	56,731	82,377	45.21%
Chemicals	10,846	14,461	15,500	7.18%
Fuel	21,371	12,445	20,000	60.71%
Depreciation expense	128,446	130,000	130,000	0.00%
Utilities	55,014	54,371	55,000	1.16%
Telephone	11,928	14,219	15,000	5.49%
Truck operations	850	3,853	8,500	120.61%
Office supplies and postage	81	100		-100.00%
Insurance	23,483	29,529	30,000	1.60%
Miscellaneous	46,778	44,955	40,000	-11.02%
Professional fees	12,657	12,000	34,000	183.33%
Uniforms	770	413	982	137.77%
Travel	1,810	1,500	2,000	33.33%
Allocation of general and administrative expense	38,887	38,145	40,699	6.70%
Total operating expenses	659,645	590,111	686,958	16.41%
Operating income (loss)	(25,779)\$	21,770	\$ (73,658)	-438.35%

CITY OF ST. MARTINVILLE, LOUISIANA
 UTILITY FUND BUDGET
 SEWER DEPARTMENT
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Operating Revenues:				
Customer service charges	567,077	\$ 554,003	\$ 555,000	0.18%
Permits, reconnections and penalties	13,482	10,000	10,000	0.00%
Total operating sewer revenues	580,559	564,003	565,000	0.18%
Operating Expenses:				
Salaries	157,666	122,250	132,000	7.98%
Payroll taxes	11,938	9,751	13,175	35.11%
Retirement	32,542	15,111	19,000	25.74%
Group insurance	39,099	33,033	34,000	2.93%
Worker's comp	8,493	6,281	9,200	46.47%
Maintenance and supplies	54,123	45,868	41,577	-9.36%
Chemicals	4,614	20,363	21,000	3.13%
Fuel	6,422	15,725	16,000	1.75%
Depreciation expense	177,563	180,000	180,000	0.00%
Utilities	19,984	17,125	20,000	16.79%
Telephone	2,147	1,892	2,500	32.14%
Truck operation	21,993	17,581	(8,000)	2.38%
Office supplies and postage	15		..	0.00%
Insurance	2,506	2,846	3,850	35.28%
Miscellaneous	627	571	750	31.35%
Professional fees	130,368	69,128	99,000	43.21%
Uniforms	-	100	786	686.00%
Allocation of general and administrative expense	35,628	34,977	37,320	6.70%
Total operating expenses	705,728	592,602	648,158	9.37%
Operating loss	\$ (125,169)	\$ (28,599)	\$ (83,158)	190.77%

CITY OF ST. MARTINVILLE, LOUISIANA
 UTILITY FUND BUDGET
 ADMINISTRATIVE
 YEAR ENDED JUNE 30, 2020

	Year Ended June 30,			Change
	2018 Actual	2019 Estimated	2020 Budget	
Operating Revenues:				
Customer service charges	\$	\$	-	0.00%
Permits, reconnections and penalties		-		0.00%
<hr/>				
Total operating sewer revenues				0.00%
<hr/>				
Operating Expenses:				
Salaries	115,936	126,341	127,000	0.52%
Payroll taxes	9,066	9,240	10,000	8.23%
Retirement	31,394	17,588	18,000	2.34%
Group insurance	31,380	30,251	31,000	2.48%
Worker's comp	366	357	450	26.05%
Maintenance and supplies	877	415	500	20.48%
Office supplies and postage	12,562	11,820	12,500	5.75%
Bad debts	37,523	40,000	40,000	0.00%
Insurance	39,439	39,556	40,500	2.39%
Miscellaneous	24,313	21,884	22,500	2.81%
Professional fees	59,636	58,172	59,000	1.42%
Travel	119	200	200	0.00%
Allocation of general and administrative expense	(362,611)	(355,824)	(361,650)	1.64%
<hr/>				
Total administrative expenses	-	-		0.00%

There being no further business to come before the Mayor and City Council, Mayor Melinda Mitchell adjourned the meeting upon motion of Dennis Williams duly seconded by Craig Prosper.

MELINDA MITCHELL, MAYOR

ATTEST:

LORRIE M POIRIER, SECRETARY