

MINUTES OF A SPECIAL MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF ST. MARTINVILLE, LOUISIANA
HELD ON THE 10th DAY OF JUNE, 2019.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Special Session on the 10th day of June, 2019 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Melinda Mitchell, Mayor
Mike Fuselier, Councilman
Craig Prosper, Councilman
Dennis Williams, Councilman
Edmond Joseph, Councilman
Allan L. Durand, City Attorney

THERE were absent: Juma Johnson, Councilman

Mayor Melinda Mitchell presiding, called the meeting to order.

Upon motion of Dennis Williams duly seconded by Craig Prosper and unanimously carried that the following ordinance to amend the operating budget of revenues and expenditures for FY 2018-2019 be introduced.

City of St. Martinville, Louisiana

AMENDED BUDGET ORDINANCE---FE 6/30/19

ORDINANCE NO. 2019-02

The following ordinance was offered by _____ and seconded by _____.

An Ordinance adopting an Amended Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2018 and ending June 30, 2019--See attached Budget FYE 06/30/2019- Estimated Amounts.

BE IT ORDAINED BY THE BOARD OF COUNCILMAN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2018 and ending June 30, 2019, be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July1, 2018, and ending June 30, 2019, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 2019-20 budget document, presented as Estimated amounts.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Councilman.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

YEAS:

NAYS:

ABSENT:

The ordinance is declared PASSED AND ADOPTED AT St. Martinville, Louisiana, on this the _____ day of June, 2019

Melinda Mitchell, Mayor

ATTEST:

City Clerk

Upon motion of Dennis Williams duly seconded by Craig Prosper and unanimously carried that the following ordinance to adopt the operating budget of revenues and expenditures for FY 2019-2020 be introduced.

CITY OF ST. MARTINVILLE, LOUISIANA

BUDGET ORDINANCE---FYE 6/30/20

ORDINANCE NO. 2019-03

The following ordinance was offered By _____ and seconded by _____.

An Ordinance adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2019 and ending June 30, 2020 -- See attached Budget FYE 6/30/2020.

BE IT ORDAINED BY THE BOARD OF COUNCILMEN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2019 and ending June 30, 2020 be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2019, and ending June 30, 2020, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 2019-20 budget.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Aldermen.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

YEAS:

NAYS:

ABSENT:

The ordinance is declared PASSED AND ADOPTED AT St. Martinville, Louisiana, on this _____ day of June, 2019

Melinda Mitchell, Mayor

ATTEST:

City Clerk

Upon recommendation of Chief Ricky Martin, it was moved by Craig Prosper duly seconded by Mike Fuselier and unanimously carried that Reserve Officer Rick Ross be added to this agenda to discuss his plans to establish Child Advocacy Center.

Upon motion of Mike Fuselier duly seconded by Dennis Williams and unanimously carried that Shedrick Berard be removed from all bank accounts.

Upon motion of Dennis Williams duly seconded by Craig Prosper and unanimously carried that the following Corporate Authorization Resolution hereby be adopted:

Corporate Authorization Resolution

This is to certify: That a meeting of the Mayor and City Council of the City of St. Martinville, LA, duly called and held on June 10, 2019, the following resolution was adopted:

RESOLVED, that all checks of this corporation drawn on any bank and orders for transfers or withdrawal of funds of this corporation on deposit in said Bank, in whatever form, shall be signed by two representatives, Mayor Melinda Mitchell, and one of the following:

Avis D. Gutekunst , Chief Administrative Officer
Kimberly A. Duplechain, Accounting Specialist
Raephelle Olivier, Receptionist

BE IT FURTHER RESOLVED, that said Bank is hereby authorized and directed to honor and pay any checks so drawn as above set forth, whether or not such checks be payable to the order of one of the foregoing persons either in his individual or official capacity or deposited to his individual credit.

IN WITNESS WHEREOF, I have hereunto affixed by name as Secretary and have caused the corporate seal of said corporation to be hereto affixed this _____ day of _____, 2019.

I, Lorrie Poirier, Secretary of said corporation, do hereby certify that the foregoing is a copy of the resolution passed as therein set forth.

Secretary to Mayor and Council

The following resolution was introduced by Dennis Williams duly seconded by Craig Prosper and unanimously adopted:

Corporate Authorization Resolution

This is to certify: That a meeting of the Mayor and City Council of the City of St. Martinville, LA, duly called and held on June 10, 2019, the following resolution was adopted:

RESOLVED, that the existing two positive pay checking accounts entitled City of St. Martinville, Security Deposits Account and City of St. Martinville, Tax Bond Redemption Account at Community First Bank and that checks of this corporation drawn on Community First Bank and orders for transfers or withdrawal of funds of this corporation on deposit in said Bank, in whatever form, shall be signed by, Mayor Melinda Mitchell and reported to Community First Bank's positive pay system by Avis D. Gutekunst or Denia Kately for dual control purposes due to the absence of two signature required accounts being offered by Community First Bank. Also, that the existing credit card account opened with two cards issued for the City of St. Martinville one under the name of Mayor Melinda Mitchell and the other issued under Shedrick Berard be cancelled and reissued under Avis D Gutekunst .

BE IT FURTHER RESOLVED, that said Bank is hereby authorized and directed to honor and pay any checks so drawn as above set forth, whether or not such checks be payable to the order of one of the foregoing persons either in his individual or official capacity or deposited to his individual credit.

IN WITNESS WHEREOF, I have hereunto affixed by name as Secretary and have caused the corporate seal of said corporation to be hereto affixed this 10th day of June, 2019.

I, Lorrie M Poirier, Secretary of Mayor and Council, do hereby certify that the foregoing is a copy of the resolution passed as therein set forth.

Lorrie M Poirier

Upon motion of Dennis Williams duly seconded by Mike Fuselier and unanimously carried that the employment status of Carolyn Murdock be changed from Head Cashier to Utility Billing Supervisor, with a pay grade of 110 with 6% increase for a 6 month probation period, with the opportunity to return to her previous position.

Upon motion of Craig Prosper duly seconded by Mike Fuselier and unanimously carried that the schedule of the July council meetings be added to the agenda of this meeting.

Upon motion of Craig Prosper duly seconded by Mike Fuselier and unanimously carried that the following schedule be adopted for the June and July council meetings.

June 17 th	Rescheduled to June 24 th	
June 24 th	4:30pm	Budget Hearing
June 24 th	6:00pm	Council Meeting
July 1 st	Cancel Meeting	
July 15 th	6:00pm	Council Meeting

Reserve Officer Ricky Ross presented plans to set up a non-profit child advocacy program for abused children that will process child sexual abuse cases sooner and more effectively than the current system.

There being no further business to come before the Mayor and City Council, Mayor Melinda Mitchell adjourned the meeting upon motion of Dennis Williams duly seconded by Edmond Joseph.

MELINDA MITCHELL, MAYOR

ATTEST:

LORRIE M POIRIER, SECRETARY