

MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF ST. MARTINVILLE, LOUISIANA  
HELD ON THE 18<sup>th</sup> DAY OF MARCH, 2019.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 18<sup>th</sup> day of March, 2019 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Melinda Mitchell, Mayor  
Mike Fuselier, Councilman  
Craig Prosper, Councilman  
Dennis Williams, Councilman  
Juma Johnson, Councilman  
Edmond Joseph, Councilman  
Allan L. Durand, City Attorney

THERE were absent: None

Mayor Melinda Mitchell presiding, called the meeting to order.

Upon motion of Mike Fuselier duly seconded by Dennis Williams and unanimously carried that the hiring of a patrol officer and a part-time dispatcher be added to this agenda.

Upon motion of Craig Prosper duly seconded by Mike Fuselier and unanimously carried that the discussion and grant authorization to use Cleco funds for necessary maintenance needed at the electrical substation and utility poles be added to this agenda.

Upon motion of Dennis Williams duly seconded by Mike Fuselier and unanimously carried that the minutes of the regular meeting held February 18, 2019 hereby be approved as written and prepared for publication in the Teche News, the Official Journal of the City of St. Martinville.

Upon motion of Dennis Williams duly seconded by Craig Prosper and unanimously carried that the minutes of the special meeting held March 11, 2019 hereby be approved as written and prepared for publication in the Teche News, the Official Journal of the City of St. Martinville.

Upon motion of Dennis Williams duly seconded by Craig Prosper and unanimously carried that the bills to be paid by the City Finance Committee hereby be approved for payment.

Mayor Mitchell recognized Ms Anna Mae Foti, owner of C'est Jolie, for her commitment and dedication to the community of St. Martinville for over 70 years.

Councilman Juma Johnson entered the meeting.

Director of Parks and Recreation Glenda Kately Sonnier and Ms. Esther Perkins of the Garden Club presented awards to the winners of the Garden Club's Clean City Slogan and Poster Contest.

Mayor Robicheaux of Rayne and Mr. Cliff Palmer of LaMats presented information regarding a drainage program used in Rayne to keep the culverts clean. Mayor Robicheaux stated he would be happy to work with St. Martinville to help build the tools needed and to train employees to use the tools.

Mayor Mitchell gave Charles Rader the option of going into executive session to discuss his work performance as Public Works Superintendent. Mr. Rader stated he would like to continue with the discussion in public session. Comments were heard by Mayor, council members, Mr. Rader and William Goode, Mr. Rader's attorney.

A motion was made by Edmond Joseph duly seconded by Craig Prosper that Mr. Rader be terminated due to his work performance.

A substitute motion was made by Juma Johnson to reverse Mr. Joseph's original motion.

Mr. Johnson's motion failed due to a lack of a second.

Mr. Joseph's motion being submitted to a vote, the vote thereon was:

Yeas: C.Prospcr, D.Williams and E.Joseph

Nays: M.Fuselier and J. Johnson

Absent: None

Mr. John Caro with Brown & Brown Insurance informed the council of administration's efforts to create an Employee Policy and Procedure Manual.

Upon motion of Dennis Williams duly seconded by Craig Prosper and unanimously carried that the \$2.4 million previously allocated by the DOTD for the St. Martinville Bypass be rededicated as Pavement Preservation of Hwy 31 Project. DOTD will pay for design work and the required matching funds for said project.

Upon request of Mia Vincent, it was moved by Mike Fuselier duly seconded by Dennis Williams and unanimously carried that permission be granted for the use of the Duchamp Opera House to hold a young women's summit on Saturday, April 13, 2019 at no cost. The summit will be open to St. Martinville residents age 5- 17 free of charge.

Upon motion of Dennis Williams duly seconded by Mike Fuselier and unanimously carried that permission be granted to hold an Autism Awareness Walk on Saturday, April 6, 2019 from 10:30 to 3:00 pm, starting at Early Learning Center and ending at Adam Carlson Park.

Upon motion of Mike Fuselier duly seconded by Dennis Williams and unanimously carried that the bid for demolition of the dilapidated structure located at 115 S. Vivier Street, owned by Mrs. Ana Angelique Narcisse c/o Thomas Savoy be awarded to the low bidder, D.A.Fuselier Contractors, Inc in the amount of \$2,500.00.

A Resolution Granting the Authority to the Mayor to Sign and Submit all Necessary Documents, Appoint An Administrative Consultant and Engineer and to Commit Costs for the FY 2020-2021 Louisiana Community Development Block Grant Program was tabled until the next meeting.

Upon motion of Dennis Williams duly seconded by Edmond Joseph and unanimously carried that Denia Kately be granted access for online banking to view and approve Positive Pay with Community First Bank.

Concerns regarding payroll and accounts payable issues were discussed. Chief Administrative Shedrick Berard assured the mayor and council that these issues will be fixed by the next council meeting.

Upon request of St. Martin Housing Authority of the Town of St. Martinville, it was moved by Craig Prosper duly seconded by Mike Fuselier and unanimously carried that Mr. Malcolm Ledet be appointed as Board Member on the Board of Commissioners of the Housing Authority of the Town of St. Martinville.

Councilman Mike Fuselier requested information of water/wastewater trainee department: Number of employees, Number of years of employment, rate of pay and certification each has obtained.

Councilman Mike Fuselier presented the following request from Wayne Oubre, representative of St. Martin Parish Recreation Baseball League for improvements at Magnolia Park:

- Repair and improve (paint) backstops
- Fence repair/fix gaps in fencing
- Field # 2 add lights to the 3<sup>rd</sup> base side
- Field # 3 add lights to the 1<sup>st</sup> base side
- Add dirt to the fields
- Better bathrooms/concession

City personnel will handle these improvements.

Upon motion of Mike Fuselier duly seconded by Craig Prosper and unanimously carried that the variance petition requested by Robert and Shari Blem to have goats and chickens on their property located at 422 N Pinaud Street be granted.

The council requested that Utility Billing Supervisor Ginger Theriot present information regarding all fees charged by the utility department prior to the next council meeting.

Councilman Mike Fuselier requested that Acadiana Open Channel be contacted to regarding the possibility of the City Council meeting be televised.

Councilman Mike Fuselier exited the meeting.

Upon motion of Craig Prosper duly seconded by Dennis Williams and unanimously carried that the pay grade for Maintenance Supervisor be adjusted from 102 to 104.

Upon motion of Dennis Williams duly seconded by Edmond Joseph and unanimously carried that the following Resolution hereby be adopted:

**RESOLUTION**  
**RESOLUTION ACCEPTING THE CONSTRUCTION OF THE**  
**IMPROVEMENTS FOR WORK COMPLETED UNDER ST.**  
**MARTINVILLE PEDERSTRIAN IMPROVEMENTS (SPN. H.001306)**

**WHEREAS**, JDS Rebar and Construction, LLC has the contract for the construction of the pedestrian improvements, State Project No. H.001306, and;

**WHEREAS**, the contractor has completed the work required under the contract and:

**WHEREAS**, the Engineer, Neel-Schaffer, Inc., has certified the project as complete and;

**WHEREAS**, a final inspection was conducted on March 1, 2019 and all parties (NSI, LaDOTD, Contractor, City) deemed the project as complete and acceptable;

**NOW THEREFORE BE IT RESOLVED** that the City Council of St. Martinville accept the project as complete and authorizes the Mayor to sign and execute all documents that may be required to close out the project.

**BE IT FURTHER RESOLVED, etc.**, this has been submitted in writing and was then submitted to a final vote as a whole, the vote thereon being as follows:

YEAS: C.Prospier, D.Williams, E.Joseph and J.Joseph

NAYS: None

ABSENT: M.Fuselier

**PASSED AND ADOPTED** at St. Martinville, Louisiana this 18th day of March, 2019.

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MELINDA MITCHELL, Mayor

## NOTICE OF ACCEPTANCE

TO WHOM IT MAY CONCERN, and especially to all subcontractors, workmen, laborers, and furnishers of materials.

Public notice is hereby given, according to the law, that the undersigned owner has accepted as complete the work done on a contract for the **St. Martinville Pedestrian Improvements**, H.001306, by **JDS Rebar and Construction LLC**, contractor, under its contract with the City of St. Martinville dated August 31, 2016.

All subcontractors, workmen, laborers, and funishers of materials must assert whatever claim they might have against the said contractor, growing out of the execution of said contract, according to the law, within forty-five (45) days from registration hereof.

Dated this 18<sup>th</sup> day of March, 2019, at St. Martinville, Louisiana.

City of St. Martinville

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Melinda Mitchell  
Mayor

Upon recommendation of Chief Ricky Martin, it was moved by Dennis Williams duly seconded by Craig Prosper and unanimously carried that Harvey Day be hired as a part-time patrol officer with a rate of pay of \$10.00, pending pre-employment physical.

Upon recommendation of Chief Ricky Martin, it was moved by Craig Prosper duly seconded by Edmond Joseph and unanimously carried that Jalisa Anderson be hired as a part-time dispatcher with a rate of pay of \$9.00 per hour, pending pre-employment physical.

Upon motion of Craig Prosper duly seconded by Dennis Williams and unanimously carried that authorization be granted to use the \$250,000.00 from Cleco for necessary maintenance needed at the substation and utility poles. Authorization was also given for Mayor Mitchell to enter into agreement for services once Electrical Supervisor Mike Douet receives rates from area contractors for said work.

There being no further business to come before the Mayor and City Council, Mayor Melinda Mitchell adjourned the meeting upon motion of Dennis Williams duly seconded by Craig Prosper.

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MELINDA MITCHELL, MAYOR

ATTEST:

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LORRIE M POIRIER, SECRETARY